



Guidelines on the Submission of Annual Summary Reports by Legal Persons Recognized as Belonging to the Industrial, Commercial and Financial Sector, the Labour Sector or the Professional Sector (Revised Version)

Legal persons recognized as belonging to the industrial, commercial and financial sector

Paragraph 1(3) of Chief Executive's Order No. 53/2013: A legal person must annually organize or participate in at least one activity related to the industrial, commercial and financial sector, particularly exchange trips, seminars, conferences, exhibitions, and forums.

Legal persons recognized as belonging to the labour sector

Paragraph 2(3) of Chief Executive's Order No. 53/2013: A legal person must annually organize or participate in at least one activity related to the labour sector, particularly exchange trips, seminars, conferences, exhibitions, and forums.

Legal persons recognized as belonging to the professional sector

Paragraph 3(3) of Chief Executive's Order No. 53/2013: A legal person must annually organize or participate in at least one activity related to its professional field, particularly exchange trips, seminars, conferences, exhibitions, and forums.

Explanation on the requirements for a legal person to annually organize or participate in at least one activity related to its sector:

1. If an association, in its general meetings, broad meetings and board of supervisors' meetings, conducts exchange or deliberation in relation to its sector, such as in-depth discussion and sharing of experience on the issues regarding the business environment, labour rights or development prospects of its industry or professional field, such meetings may be considered to meet the assessment criteria set out in Chief Executive's Order No. 53/2013.



澳門特別行政區政府
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However, a meeting in which only daily affairs, increase/decrease in membership, and title change are involved shall not be considered as the activity referred to in the assessment criteria.

2. If an association organizes or participates in an activity in relation to its sector as an event organizer, co-organizer, exhibitor, or sponsor, such activity may also be considered to meet the requirements of the assessment criteria.
3. For cases where an association assigns or authorizes a representative to participate in an activity in relation to its sector in the name of the association, such activity may be considered to meet the requirements of the assessment criteria. However, the association should submit relevant information indicating the participation of its representative in the activity to the Standing Committee for the Coordination of Social Affairs for review and verification.
For instance:

- 1) Media reports on the participation of the representative in the activity;
- 2) Photos taken at the activity venue clearly showing the name of the activity or the representative; if it is not so easy to see the representative in a group photo, the representative may make a supplementary statement beneath the photo.

To clarify the capacity of a representative attending an activity, each natural person at the same activity is allowed to represent one association only.

In the case where an individual participates in an activity on his/her own without assignment or authorization from his/her association, as it is difficult to verify the representativeness of his/her behaviour without the association's confirmation of his/her assignment as a representative because the individual can be a member of more than one association at the same time, such activity shall not be considered to meet the requirements of the assessment criteria.